



April 21, 2016

## **REVISED MAILING AND DELIVERY REQUIREMENTS IN VIRGINIA**

### **BACKGROUND**

Virginia House Bill 31 restores the ability of insurers to use mailing methods for which a certificate of mailing is obtained from the United States Postal Service. However, certificates of bulk mail are not a permissible method of mailing. The new law also clarifies that Intelligent Mail Barcode Tracing is a permitted first-class mail tracking method and clarifies that insurers are required to maintain records regarding the sending of such notices for one year, regardless of the method used to send the notice.

### **MSO ACTION**

We have updated the following mandatory endorsement to comply with this law.

MCM 835 03 16 - (General Liability and Commercial Property)

### **COMPANY ACTION**

Each company must decide if they are going to adopt, delay adoption or not adopt this revision.

If a company elects not to adopt or to delay adoption after the effective date they should notify the Insurance Department of their intent. MSO is available to act on a company's behalf upon request of the company.

### **EFFECTIVE DATE**

Immediately

### **DISTRIBUTION**

The updated endorsement will be added to the CD-ROM. Affiliated companies will be able to access this through our website: <http://www.msonet.com>.

### **QUESTIONS**

Contact Joy Lucas at (800) 935-6900.